



Teacher eLearning Expectations

1. Log on by 9:00am. Lessons should be detailed and written in student friendly language. Lesson should contain a learning objective, standard, coordinated assignments, examples, if needed, grading criteria and estimated time to complete.
2. Teachers will hold office hours each day from 9:00am-10:30am and 1:00pm- 2:30pm.
3. Plan for 10 days at a time- teachers should use the attached lesson plan format. Plan the lessons and activities with the parameters of eLearning in mind. See Attachment A
4. K-2 will send home folders with hard copies of work. Grades 3-12 will utilize Google Classroom, Edmodo or Schoology and should have hard copies available if needed.
5. Lessons should be rigorous and standards based.
6. Grading and feedback should be submitted back to the students within three days. Grades should be posted in PowerSchool. If situations occur that prevent this, contact your principal for further direction.
7. Daily communication is expected as well as checking for individual learning progress.
8. E-Learning days are good days for PBL and research work; however, break the process into small chunks so students are not overwhelmed. In addition, be aware that other subject area teachers may have assigned extended projects as well. Do not introduce new learning on eLearning days.
9. Avoid worksheets and “busy work”.
10. Students should download material to their device when possible.
11. Individual supports, services and accommodations for students with an Individual Education Program (IEP), or a Section 504 Plan will be followed as a part of eLearning. Hard copy learning packets will be available and special education will have extended office hours.
12. Individual supports, services and accommodations for ELL students will be followed as a part of eLearning. Hard copy learning packets will be available and ELL teachers will have extended office hours.
13. Teachers must be sure to identify and communicate the eLearning platform they expect students to use before the E-Learning day.
14. Students will be counted present when they:
 - Complete and submit their digital assignments on an eLearning Day
 - OR-
 - Submit completed assignments within the three-day make-up window

15. If neither of these options are utilized, the student will be counted absent and assignments graded in accordance with the teacher's grading policy.
16. Cheat sheet for technical resources/issues – see Attachment C.
17. Your principal will notify you of virtual faculty meeting dates/times.
18. IT support can be accessed by calling 864-279-6050 or by contacting your school administrator.
19. A list of area hotspots is listed below:

<p><u>Local Businesses Free WiFi Hotspots</u></p> <p>Bella Latte Bi-Lo Broadway Bagels Cakehead Bake Shop Chick-fil-A Clean 1 Coin Laundry Clock Drive-In Delaney's Irish Pub Downtown Deli & Donuts Hardee's Hickory Tavern Hub City Books Krispy Kreme Le Spice Downtown Little River Roasting Lowe's Home Improvement Mary Black Memorial Hospital McDonald's Monarch Cafe and Fresh Food Store Montgomery Chapel Baptist Church New Beginnings Church New Salem Zion Church Office Depot</p>	<p>Panera Bread Papa's Breakfast Nook Publix Super Market at Hillcrest Shopping Center Scrapbook Creations Spill the Beans St Christopher's Episcopal Church Starbucks The Home Depot The POWERHOUSE @ First African Methodist</p> <p><u>Public WiFi Hotspots</u></p> <p>Duncan Park Stadium Spartanburg County Public Library C.C. Woodson Recreation Center Pacolet Library Cowpens Library</p>
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